



TRANSMITTAL MEMORANDUM

TO: The Honorable Mayor and City Council

FROM: Karl R. Amylon, City Manager

DATE: May 15, 2020

RE: **Providing Direction to Respond to American Cruise Lines, Inc.'s Request to Resume Docking Vessels at the Port of Ketchikan on June 22 and 30, 2020**

At its meeting of May 7, 2020, the City Council provided direction to staff in two areas regarding the resumption of cruise itineraries to Ketchikan. The first was for staff to reach out to southeast Alaska Port communities to see if there is interest in a collaborative effort to establish criteria to resume cruise itineraries to southeast Alaska as early as 2020. On Wednesday, May 13, 2020, the Assistant City Manager and I met by teleconference with representatives of Juneau and Skagway to discuss this issue. All participants expressed interest in a collaborative effort to establish appropriate protocols. A second meeting is scheduled for Wednesday, May 20, 2020. In the interim, my office has arranged a meeting with the Borough Manager and Borough Attorney to determine if there is interest on their part in participating in these discussions and whether the Borough has the statutory authority to establish and enforce such protocols.

The second directive was to work with the smaller class, American flagged vessels to develop acceptable COVID-19 response plans that would potentially allow Ketchikan being included as a port of call in their respective 2020 itineraries. This direction was given with the understanding that there is an ongoing effort by southeast Alaska communities working through the Alaska Municipal League to establish acceptable protocols. These communities met on Friday, May 8, 2020 and developed a list of conceptual protocols, which is attached for City Council review. The protocols are based on the communities' understanding that the State of Alaska will not be taking the lead in establishing criteria by which the smaller class of American flagged vessels can resume cruise itineraries in Alaska. My office anticipates that the AML working group will be meeting again in the near future.

As indicated in the attached memorandum from Port & Harbors Director Steve Corporon, American Cruise Lines, Inc. is proposing to restart its cruise itineraries in June. The company is requesting confirmation that Ketchikan is able to accommodate its vessel *American Constellation* on June 22 and 30, 2020. The company has forwarded its proposed COVID-19 response plan, which is included in the Port & Harbors Director's

report. Mr. Corporon provides an analysis of American Cruise Lines, Inc.'s plan against the criteria that he proposed to the City Council for consideration at its May 7, 2020 meeting. While I concur with the Port & Harbors Director that the plan is a good start, it falls short of the AML working group's criteria including daily passenger testing and a financial commitment to a quarantine and transfer of sick passengers.

Since it seems unlikely that agreed upon southeast Alaska port community protocols will be in place in time to apply them to American Cruise Lines' request, my office is seeking direction from the City Council as to how it wishes staff to respond.

Mr. Corporon will be attending the City Council meeting of May 21, 2020, in order to address any questions and/or concerns that Councilmembers may have.

A motion has been prepared for City Council consideration.

RECOMMENDATION

It is recommended the City Council adopt the motion directing the City Manager and Port & Harbors Director to respond to American Cruise Lines, Inc.'s request to resume docking vessels at the Port of Ketchikan on June 22 and 30, 2020 as determined appropriate by the City Council.

Recommend Motion: I move the City Council direct the City Manager and Port & Harbors Director to respond to American Cruise Lines, Inc.'s request to resume docking vessels at the Port of Ketchikan on June 22 and 30, 2020 as determined appropriate by the City Council.

"UNAPPROVED" May 7, 2020

Councilmember Coose felt the Government is not the answer, and we need to work with our local businesses, noting the cruise lines will come up with a plan and take care of themselves. He said as we move forward and try to get our local economy running we need input from the local businesses and community leaders on how we can help them. He stated the recovery plan should not be part of the EOC.

Councilmember Bergeron felt having the cruise line industry submit a plan is a good idea, but we still need to gather criteria from the community. He didn't feel so sure the State was going to a good job because of all the mixed messages we get from everywhere on the news on how things are being approached. He said he would like to see various professionals brought in with knowledge of safely reopening up the community. He stated this is all about working with the people we represent and to have buy-in from the community on the process.

Discussion of Establishing an Association of Alaska Cruise Ports to Establish the Criteria to Resume Cruise Operations in the 2021 Season – Councilmember Bergeron

Councilmember Bergeron said since we have already discussed this he would like to see four hands to have the manager reach out to all Southeast Port communities to see if there is any interest in establishing an Association of Alaska Cruise Ports to establish the criteria to resume cruise operations in the 2021 season. He felt it would be beneficial for all of us in this region as cruise destinations to have a voice in the planning when we get started again.

Mayor Sivertsen informed there is a meeting of the Ports tomorrow morning hosted by the Alaska Municipal League (AML), and he will bring Councilmember Bergeron's request up during the meeting.

Councilmember Bergeron indicated this is public business and needs to be done publicly.

Manager Amylon asked for clarification and felt there was Council support to reach out to the WCDG and the Borough relative to discussion in forming this type of association. He referenced his cover report and based on preliminary conversations with Juneau and Skagway stating their interest was to establish criteria for the 2020 season.

Council Bergeron felt this sort of discussion matters for 2020 and 2021. He felt if we don't have the tools with testing, other criteria and we as a community feel comfortable enough to remove the 14 day interstate quarantine mandate then we will have to wait a year.

Councilmember Zenge said it sounds like these conversations have already started and asked if the minutes from those meetings could be included in the Council packets.

Mayor Sivertsen said he could ask if this information is available and how it can be obtained.

Councilmember Gage said she would support hearing what other communities have to say. She said when something like this happens we need to be a smart Government not necessarily an intrusive one, and we need to consider all the plans that we could be putting into place for things like this. She felt working and talking to the other Southeast communities as Governments, individuals and community businesses is the smartest thing we could possibly do.

"UNAPPROVED" May 7, 2020

Councilmember Chapel said she supported this idea brought forward by Councilmember Bergeron, but we need to make really good use of our time, and if that doesn't come to fruition we should come up with our own criteria locally.

Mayor Sivertsen said we have tasked the EOC to start thinking about plans for when the cruise ships resume in Ketchikan again. He said the input from the Council is necessary as the Council has many different outlooks as to what that should look like, and a lot of that is based on testing which we may not have at this time.

Councilmember Chapel felt this goes beyond criteria allowing the ships here, but what differences do we want to see in our community when they arrive. She said this goes beyond testing to allow ships here, but how has the environment changed so when they are here our community remains safe. She indicated we only get one shot at this to do it really well, and we need to do it right. She said we want the industry to be successful when we resume business with them as our economy heavily relies on it.

Resolution No. 20-2775 – Authorizing the City of Ketchikan to Join the Alaska Remote Seller Sales Tax Commission for the Purpose of Developing, Implementing and Enforcing a Remote Sellers Tax Code

Moved by Chapel, seconded by Bergeron the City Council approve Resolution No. 20-2775 authorizing the City of Ketchikan to join the Alaska Remote Seller Sales Tax Commission for the purpose of developing, implementing, and enforcing a remote sellers tax code; and establishing an effective date.

Motion passed with Flora, Coose, Kiffer, Chapel, Zenge, Chapel, Gage and Bergeron voting yea.

U.S. Bureau of Land Management Environmental Assessment – Mindfulness Rainforest Adventures, DOI-BLM-AK-A020-2020-0007-CX

Moved by Flora, seconded by Kiffer the City Council take such action regarding comments to the Bureau of Land Management in response to the agency's Environmental Assessment and associated special recreation permit application as submitted by Mindfulness Rainforest Adventures, DOI-BLM-AK-A020-2020-0007-CX.

Councilmember Kiffer felt many people were not aware there were already tours taking place in that area. He indicated in reality there has been a tour taking place there for some time. He didn't see a reason to oppose this request at this time.

Moved by Bergeron, seconded by Gage to amend the main motion to submit a letter to the U.S. Bureau of Land Management that the City of Ketchikan has no objections to allow the proposed Mindfulness Rainforest Adventures to conduct tours in that area.

Councilmember Coose didn't believe we needed to submit any comments.

Manager Amylon stated he understands the Council intention and didn't feel any further action is required.

The motion was withdrawn with the consent of the seconder. No objections were heard.

"UNAPPROVED" May 7, 2020

Providing Direction on Accommodating Small, American Flagged Vessels at the Port of Ketchikan

Moved by Bergeron, seconded by Kiffer the City Council direct the City Manager and Port and Harbors Director take such measures regarding the Port of Ketchikan accommodating the smaller class of American flagged cruise vessels with 250 passengers or less as determined appropriate by the City Council.

Councilmember Bergeron said there needs to be testing, and we need to start enumerating on what we want to see shore side as Councilmember Chapel was talking about. He said we could entertain a plan from the smaller cruise lines which describes how they want to proceed, noting it would be a good first step as a community to start looking at what is the criteria that we would like to see in order to move this industry forward even on a very small scale like this.

Port and Harbors Director Corporon answered questions from the Council regarding the plans that will be provided by some of the smaller vessels. He said they should have a plan to us by next week for review.

Councilmember Chapel questioned when they are scheduled to come next since their June sailings were cancelled.

In answer to Councilmember Chapel, Port and Harbors Director Corporon said they are scheduled for July 5th and this is dependent on if the State lifts the 14 day quarantine and the current ban on intrastate regarding unnecessary travel. He informed in a recent teleconference with Commissioner Crum, they are continuing to monitor the mandatory 14 quarantine from persons arriving from out of state and any adjustments to rescind or adjust will be dependent on the situation in the lower 48.

Manager Amylon understands what everyone is saying collectively, but he would like to make it clear that if we are going to look at plans submitted by the smaller vessels relative to the previous action taken earlier this evening that if there is a consensus to move forward as a consortiums of Port communities that we will work within that collaborative effort and not proceed independently either on small or the large vessels.

Motion passed with Coose, Gage, Zenge, Chapel, Flora, Kiffer and Bergeron voting yea.

Budget Transfer – Amendment No. 1 to Contract No. 19-44, Professional Services Agreement for Negotiation of a Compliance Order by Consent for Water Filtration, Jacobs Engineering, Inc.

Moved by Coose, seconded by Kiffer the City Council authorize Amendment No. 1 to Contract No. 19-44, Professional Services Agreement for Negotiation of a Compliance Order by Consent for Water Filtration, between the City and Jacobs Engineering, Inc. consistent with the firm's proposal dated April 27, 2020 at a cost not to exceed \$100,000, bringing the total contract amount to \$200,000; approve a budget transfer of \$100,000 from Appropriated Reserves of the KPU Enterprise Fund to the Water Division's Water Filtration Facility Capital Account; and direct the general manager to execute the amendment on behalf of the City Council.

Karl Amylon

From: Nils Andreassen <nils@akml.org>
Sent: Friday, May 08, 2020 10:21 AM
To: Lisa Von Bargaen; 'Stephen Prysunka'; 'Petersburg Borough - Stephen Giesbrecht'; 'Mark Jensen'; Karl Amylon; Bob Sivertsen; rubend@kgbak.us; rorie.watt@juneau.org; 'Brad Ryan'; 'Andrew Cremata'; 'Debra Schnabel'; jhill@haines.ak.us; Beth Weldon; 'Dennis Gray Jr'; 'Yakutat'; John.leach@cityofsitka.org; Jon Bolling; 'Tom Williams'; 'Beth Weldon'; robert@seconference.org
Subject: RE: Small Overnight Vessels, Day Boat Operations,
Attachments: Cruise Ship Protocols for Southeast.docx

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Here's a rough draft, based on today's call.

Nils Andreassen
Alaska Municipal League

From: Lisa Von Bargaen <lvonbargaen@wrangell.com>
Sent: Wednesday, May 6, 2020 4:25 PM
To: Nils Andreassen <nils@akml.org>; 'Stephen Prysunka' <stephenprysunka@gmail.com>; 'Petersburg Borough - Stephen Giesbrecht' <sgiesbrecht@petersburgak.gov>; 'Mark Jensen' <mayorjensen@petersburgak.gov>; 'Karl Amylon' <KarlA@City.Ketchikan.Ak.Us>; 'Robert Sivertsen' <rwsivertsen@gmail.com>; rubend@kgbak.us; rorie.watt@juneau.org; 'Brad Ryan' <manager@skagway.org>; 'Andrew Cremata' <mayor@skagway.org>; 'Debra Schnabel' <dschnabel@haines.ak.us>; jhill@haines.ak.us; 'Dennis Gray Jr' <dgray@cityofhoonah.org>; 'Yakutat' <manager@yakutatak.us>; John.leach@cityofsitka.org; 'Jon Bolling' <jbolling@aptalaska.net>; 'Tom Williams' <tom.williams@gustavus-ak.gov>; 'Beth Weldon' <Beth.Weldon@juneau.org>; robert@seconference.org
Subject: RE: Small Overnight Vessels, Day Boat Operations,

Hi Everyone –

Sounds like PVA and ATIA representatives are available to meet Friday afternoon. Wrangell would like to propose a meeting with just the Southeast municipal representatives prior to that (perhaps Friday morning). Our sense is that a more frank discussion can be had between ourselves if it is just us on the phone. We are looking forward to the meeting with PVA and ATIA, but think a preliminary discussion is in order. Thoughts anyone? Lisa

From: Nils Andreassen [<mailto:nils@akml.org>]
Sent: Wednesday, May 06, 2020 12:24 PM
To: Stephen Prysunka <stephenprysunka@gmail.com>; lvonbargaen@wrangell.com; Petersburg Borough - Stephen Giesbrecht <sgiesbrecht@petersburgak.gov>; Mark Jensen <mayorjensen@petersburgak.gov>; Karl Amylon <KarlA@City.Ketchikan.Ak.Us>; Robert Sivertsen <rwsivertsen@gmail.com>; rubend@kgbak.us; rorie.watt@juneau.org; Brad Ryan <manager@skagway.org>; Andrew Cremata <mayor@skagway.org>; Debra Schnabel <dschnabel@haines.ak.us>; jhill@haines.ak.us; Dennis Gray Jr <dgray@cityofhoonah.org>; Yakutat <manager@yakutatak.us>; John.leach@cityofsitka.org; Jon Bolling <jbolling@aptalaska.net>; Tom Williams <tom.williams@gustavus-ak.gov>; Beth Weldon <Beth.Weldon@juneau.org>; robert@seconference.org
Subject: FW: Small Overnight Vessels, Day Boat Operations,

Thanks, everyone, for being on the call yesterday, on this topic.

Municipal Approach to Small Cruise Ship In-Region Travel Procedures

Municipal officials are responsible for public safety in their communities. Efforts to flatten the curve have been largely successful at limiting cases in communities, and in-state travel restrictions that require quarantine continue to limit potential new cases. If and when these restrictions are removed, and as economic recovery occurs, municipalities recognize that there will need to be procedures in place to support both public health and business activity.

In many cases, large cruise ships have mostly cancelled their 2020 seasons, but small cruise ship operations aren't limited right now by CDC guidance. We anticipate that small cruise ship activities will occur and that working together within the region and with industry will be most effective. Municipal officials in Southeast Alaska are committed to a regional approach that at the very least establishes a common baseline for operations and as well allows for further restrictions if necessary as determined by any individual local government. We expect the State to assist in establishing a regional mandate as it relates to this protocol.

A small working group within AML has been established to help address questions and concerns, and to work more closely with the industry. Municipal officials have identified a number of questions and concerns they share, as well as an initial list of expectations to be considered.

1. Testing – before a vessel leaves its starting point, and then daily
2. Determination of quarantine procedures at start and throughout
3. Temperature taking/checking twice daily
4. Commitment to/resourcing of quarantine
5. Commitment to/resourcing of transfer sick passengers
6. Commitment to/resourcing of contact tracing
7. Potential to limit capacity on board – similar to current reopening procedures
8. Vulnerable population tracking and support
9. Data released to the community
10. If confirmed cases, (re)evaluation of landing procedures
11. Employee face coverings onshore
12. Entire household needs to be moved if one tests positive
13. Include municipality in Coast Guard/CDC emergency operations priority comms list

Ultimately, municipalities would like to see conditions established that help communities feel safe, even as they assist in helping industry feel economically secure. This will take a collaborative approach between communities and with industry. Without public health concerns being addressed, municipal officials may feel more concerned about limiting activity than with these expectations being met.



**2933 Tongass Avenue
Ketchikan, Alaska 99901
Phone (907) 228-5632
Fax (907) 247-3610**

MEMORANDUM

To: Karl Amylon, City Manager
From: Steve Corporon, Port & Harbors Director
Date: May 14, 2020
Re: **American Cruise Lines Proposed COVID-19 Operating Plan**

The attached presentation was received from American Cruise Lines today which outlines their basic operating plan for COVID-19. Since it was labeled confidential I immediately contacted them and asked if it could be provided to the City Council and made public and if so whether they requested any redactions first. I also asked them for copies of the proposed June itineraries. They promptly provided the attached itineraries and stated that it was acceptable to share the plan with the City Council and other members of the community and that they looked forward to our feedback and collaborating with us to develop the best plan for our citizens and their guests and crew.

As you will recall from my memo of April 29 that was discussed at the City Council meeting of May 7, some of the guidelines expected to be included in operating plans were as follows:

- Enhanced screening and testing prior to boarding.
- Enhanced cleaning and disinfecting procedures on board.
- Additional medical personnel and materials on board.
- Leaving every other cabin vacant to both enhance social distancing and provide additional capacity for isolation if necessary.
- Enhanced coordination between cruise operators and local communities regarding health care capacity.
- Wearing of cloth masks whenever persons are off the vessel in local communities for shopping, tours, etc.

Members of the EOC staff will be reviewing the plan submitted by ACL over the next several days. The following are my initial comments based on a cursory review:

Enhanced screening and testing prior to boarding: The pre-travel and pre-boarding protocols appear to be acceptable. Since there was only a brief mention of testing saying it was "available" I asked them what test they were planning to use and if testing was going to be mandatory. They replied that they are working with Vikand Medical Consultants on pre-cruise testing for passengers and crew, that it was still under development and they expected to have more clarity towards the end of May.

Enhanced cleaning and disinfecting procedures on board: The procedures described appear to be acceptable.

Additional medical personnel and materials on board: The plan proposes a resident nurse and/or an EMT on board and adequate PPE.

Leaving every other cabin vacant to both enhance social distancing and provide additional capacity for isolation if necessary: The plan proposes reducing guest capacity by 25%, converting the lounge to a second dining room, reducing the capacity of the dining room by 50%, dedicating 5% of guest staterooms to isolation rooms, dedicating 10% of guest staterooms to additional crew rooms and leaving additional guest staterooms vacant. They also proposed closing all of the public restrooms on board implying that guests and crew would be restricted to using the restrooms in their staterooms. They also noted that all of the guest staterooms are exterior staterooms with independent HVAC systems and no shared ductwork or recirculated air between rooms. It should be noted that their normal capacity is 170 passengers which would be reduced to approximately 130 passengers under their proposal. Their normal crew capacity is 40.

Enhanced coordination between cruise operators and local communities regarding health care capacity: The proposed plan does not currently address this issue but as stated above they are willing to collaborate with us on further development of their plan.

Wearing of cloth masks whenever persons are off the vessel in local communities for shopping, tours, etc: While not mentioned in the proposed plan they responded to my initial inquiry that they would require guests and crew to wear masks and comply with all local and Alaska ordinances regarding social distancing. They also stated they plan to reduce the capacity of excursions to smaller groups and will work with each tour operator to determine the safest course to provide excursions.

Overall I believe their plan is a good start with more details to be identified and developed. As proposed it appears guests would be flying to and from Juneau for the beginning and end of each cruise; therefore, the plan is also dependent on the State of Alaska lifting or reducing the mandatory 14-day quarantine for travelers arriving from out of state. I look forward to hearing the comments from the other EOC members, the City Council and members of the community and working with ACL to refine the plan. It should be noted that the ACL Constellation is currently scheduled for two additional calls later in the season on July 14 and September 10.

Karl Amylon

From: Steven Corporon
Sent: Thursday, May 14, 2020 3:05 PM
To: Karl Amylon; Lacey Simpson; Abner Hoage; Mark Hilson; Dave Owings
Cc: David Dixon
Subject: FW: ACL return to operations in Alaska (Ketchikan, AK)
Attachments: ACL_COVID_PRESENTATION_050720_Ports.pdf

All, this is the first of two emails I will be forwarding. It provided their basic plan via the attached presentation. I requested additional information and clarifications before forwarding for review. The second email will contain their answers and the itineraries I asked for. Sc.

Steve Corporon
Port and Harbors Director
City of Ketchikan
907-228-6049

From: Mike Olivo <mike.olivo@americancruiselines.com>
Sent: Thursday, May 14, 2020 10:09 AM
To: Steven Corporon <SteveC1@City.Ketchikan.Ak.Us>
Cc: Paul Taiclet <Taiclet@americancruiselines.com>; Scott Bauby <scott.bauby@americancruiselines.com>; Eric Dussault <eric.dussault@americancruiselines.com>
Subject: ACL return to operations in Alaska (Ketchikan, AK)

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This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Steve,

As states start to re-open amid Covid-19, we are looking into our ability to return to operating our cruises. We would like to operate our June cruises on 6/16 and 6/26. We would be interested in bringing *American Constellation* to Ketchikan on June 22nd and June 30th for docking and Shore Excursions. Can you tell me if Ketchikan will be ready to accommodate our ship? We are committed to safely operating during this time and have attached our Covid-19 response presentation. This should demonstrate our ability to safely cruise and operate our Alaskan voyages.

Please review and let me know if you have any questions. We look forward to returning to Alaska.

Best,
Mike

Mike Olivo
Senior Manager, Marine & Hotel Operations

American Cruise Lines, Inc.
741 Boston Post Road, Suite 200
Guilford, CT 06437
Office: 203.453.6800

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Operating Safely Amid COVID-19

CONFIDENTIAL MAY 2020

Letter from Charles B. Robertson



Dear Port Partner,

The disruptions caused by COVID-19 have impacted us all. American Cruise Lines was the first U.S. cruise line to suspend operations and we are committed to remain paused until it is safe for our guests, crew, and community partners.

American has taken extreme steps to reduce the risk of virus transmission. In the pages that follow, we detail the comparatively low risk nature of our product, as well as the modifications that we are making to further reduce risk. This effort includes physical changes to the ships, extensive training, and new processes to make everyone aboard and ashore comfortable with our operation.

Together we will responsibly resume travel in the United States. We look forward to working with you.

Sincerely,

Charles B. Robertson

President & CEO

Travel in the New Normal



THE U.S. TRAVEL ASSOCIATION'S HEALTH AND SAFETY GUIDELINES

- ✓ Crew PPE training and personal hygiene practices to protect employees and guests
- ✓ Touchless systems for boarding passes and check-in
- ✓ Enhanced sanitation procedures aboard and during excursions
- ✓ Health screening for employees and guests
- ✓ Training compliant with CDC procedures upon a positive test for COVID-19
- ✓ FDA compliant and cautiously prepared food and beverage services



Our Return to American Waterways



- A gradual paced approach to resuming operations.

Ships to begin operating on:

JUNE 20, 2020

- With additional ships to follow in June and July

Our Commitment to the U.S.A



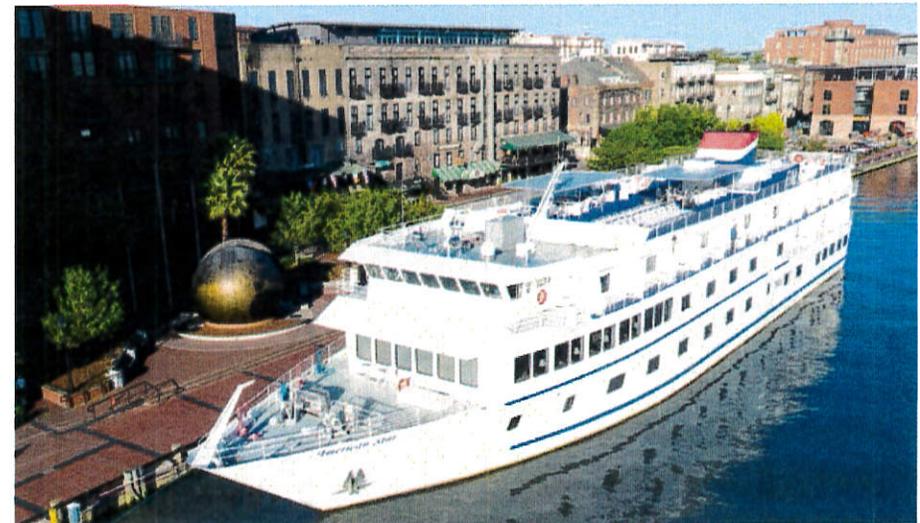
- All American company
- 100% American ownership
- All ships are U.S. registered with only domestic ports of call
- All ships are crewed and staffed by U.S. citizens
- All ships carry fewer than 250 persons
- All ships are designed and constructed in the U.S.A by U.S. citizens
- Our guests are primarily U.S. citizens who reside in the United States



Our Vessel Characteristics Minimize Risk



- Zero COVID-19 cases onboard to date
- Ship design inherently reduces risk factors
- Small guest capacity limits exposure
- Low density at 100% occupancy - lowest passenger density in the country
 - 350 square feet of space per passenger. This is more than double the space provided on other cruise lines at maximum occupancy
 - Extensive outside decks for social distancing and fresh air dining
 - Occupancy onboard is reduced to 75% during COVID-19 return to service plan
- Modern layout maximizes personal space – private balconies, no “inside” staterooms
- Independent HVAC System in every stateroom and lounge
 - No shared duct work between rooms
 - No recirculated air between rooms



*Additional capacity reductions will further increase space per passenger

Our Onboard Certified Medical Management Provided By Vikand



Onboard medical service provided by Vikand Solutions, leading management service provider with deep experience in the maritime industry

- Works in a management, consulting and service capacity with major cruise line operators
- Provides medical services and technology solutions to 180+ cruise vessels
- Provides medical services for 200,000 crew and 20,000,000 passengers globally



Our Onboard Certified Medical Management Provided By Vikand



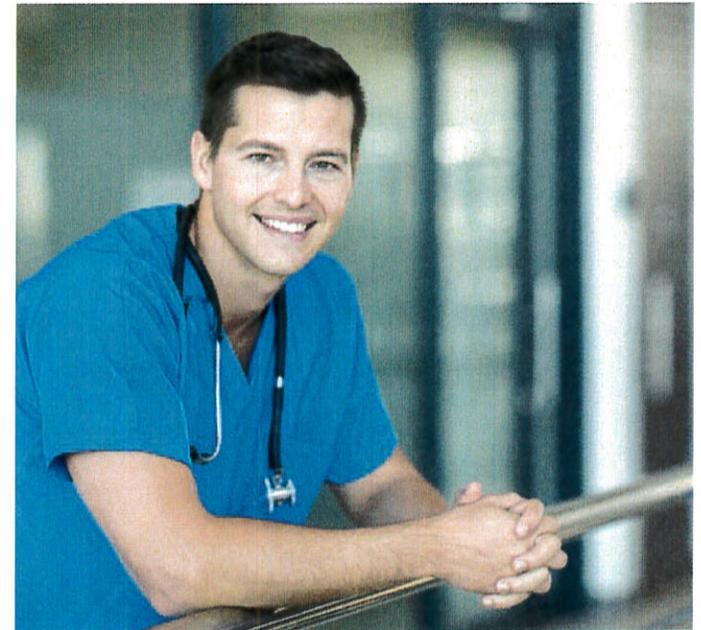
Vikand is closely aligned with Medical and Regulatory Organizations

- CDC
- American College of Physicians
- Cruise Lines International Association
- United States Coast Guard

Our Onboard Certified Medical Management Provided By Vikand



- Medical Managers, Specialists, and Biomedical Technicians to provide guidance for each ship
 - Manages the ship board Medical Facility
- Resident nurse and/or EMT onboard each ship
- Assist with implementation of CDC guidelines and ensure maintained compliance
- Work with multiple agencies on COVID-19 pandemic response including ACEP, CLIA, CDC, WHO, and US Coast Guard
- Supplies and administers COVID-19 tests to passengers and crew
- Testing, response, and isolation to be provided onboard
- Our guests are primarily U.S. citizens who reside in the United States
- Pre-arranged and coordinated care with local health authorities for quarantine and evacuation as required



Our Crew



- Extensive pre-arrival health and COVID-19 screening for all crew members
- All cruises will start with a screened and healthy crew
- Regular and routine medical checks and testing
- Reduction of crew movement in public spaces and staterooms
- Reduction in contact with persons on shore and reduced shore leave



Our Vessel Modifications to further reduce risk



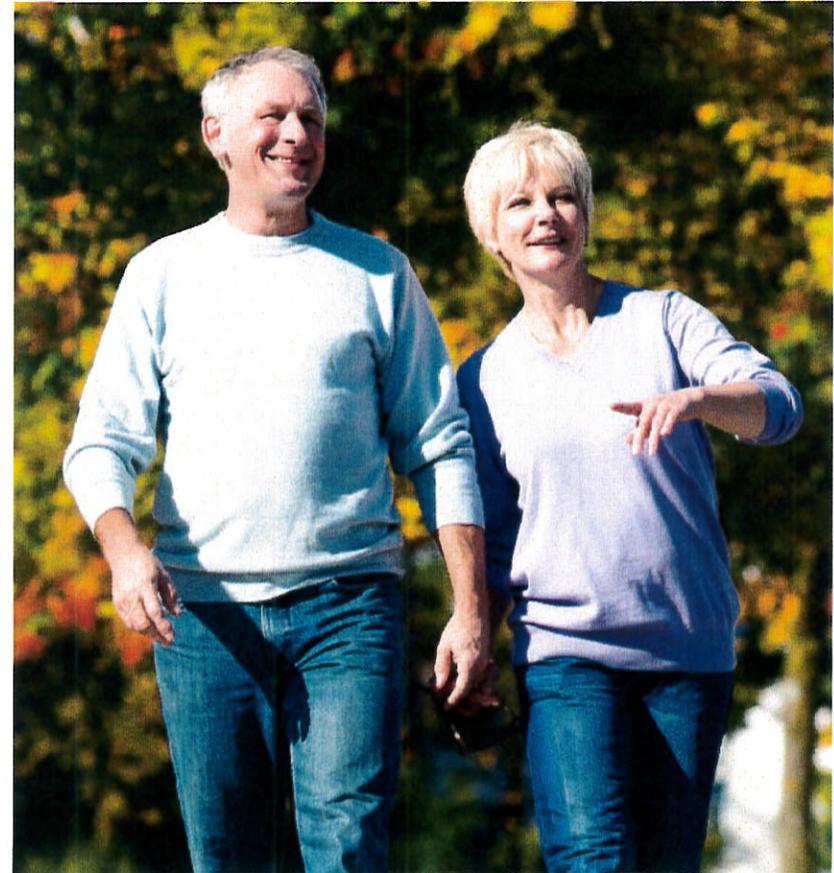
- Guest Capacity reduced to 75%
 - Increases space per passenger to 475 square feet – triple many other cruise lines
- Lounge converted to second dining room
 - Allows social distancing while dining
 - Main dining room capacity will be less than 50% of normal
- Close public bathrooms
- Dedicate 5% of guest staterooms to isolation rooms, should need arise
- Dedicate 10% of guest staterooms as crew rooms to increase private crew accommodations
- Remainder of guest rooms to remain empty



Our Boarding Procedures



- Denial of boarding to anyone who has been abroad in the past 30 days
- Pre-travel screening (details on next slide)
- Pre-boarding screening (details on next slide)
- Private transportation from airport directly to ship
- Boarding policies apply to guests and crew
- Additional time to deep clean and sanitize the ship between each cruise



Our Pre-Cruise Screening

PREVENT - PRESERVE - MITIGATE - RESPOND



PRE-TRAVEL SCREENING PROCESS

7 days before cruise

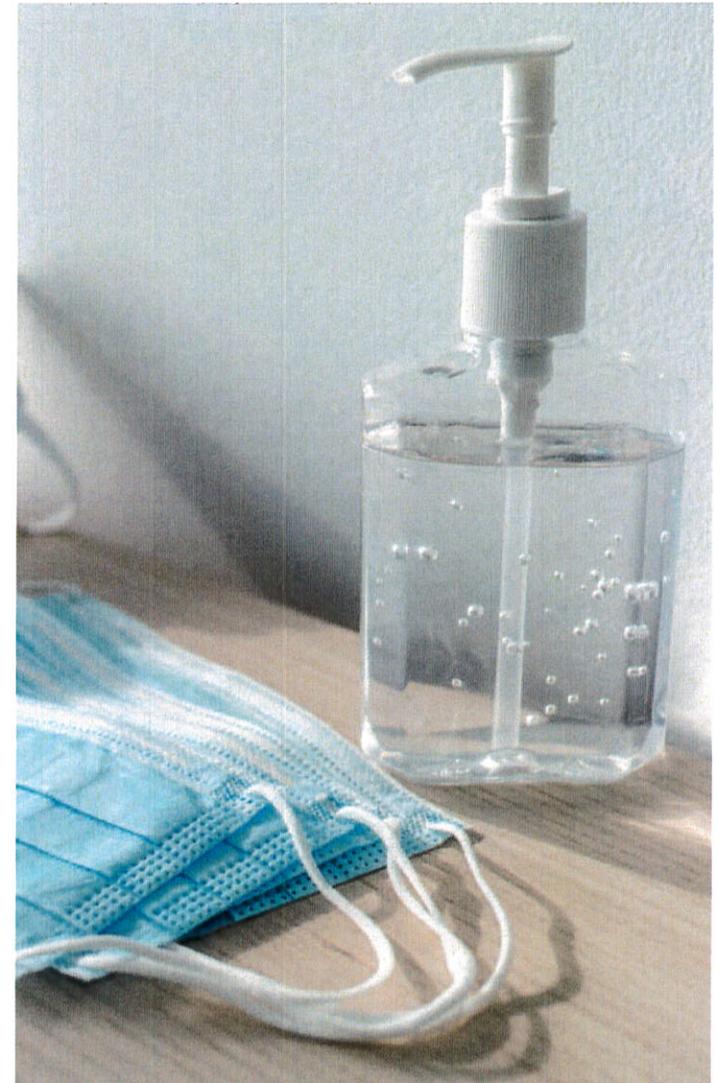
- Pre-screening individual health assessment
- Authorization that person is fit to travel in the USA

4 days before cruise

- Guests receive pre-cruise preventative travel care package
- PPE including disposable masks, gloves, and hand sanitizer
- CDC guidelines on traveling safely in USA

On the day of the cruise

- Private transportation from airport directly to ship
- Embarkation tents allow screening before boarding
- Required screening includes pulse, respirations, oxygen, and temperature check
- COVID-19 testing is available
- Boarding is denied for symptomatic persons
- Touch-free boarding process (except as required by medical personnel)



Our Onboard Operating Procedures

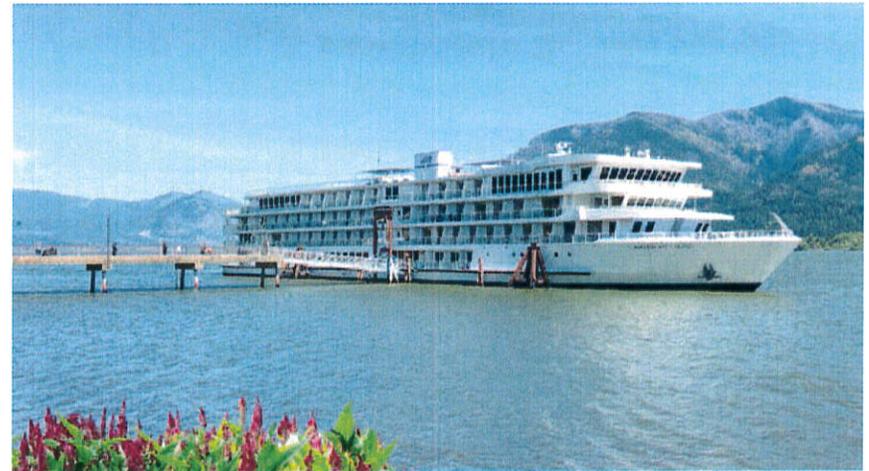


- Luggage to be sanitized prior to loading onboard
- Sanitation rounds conducted hourly
- Increased time between guest departure and arrival for full vessel sanitation
- Daily health screenings
- Transmission barriers with touchless solutions due to all-inclusive shipboard experience
- Enhanced food safety protocols following FDA Best Practices and Guidelines
- Close all buffets
- Close public restrooms
- Hand washing and hand sanitizing stations
- Instructional signage on hygiene and social distancing
- PPE available at all times and required for certain job functions
- Room recovery protocol, effected staterooms removed from service

Our Shoreside Operating Procedures Modifications



- Services provided onboard to minimize shoreside impact
- Private coaches travel directly to and from venues
- Coaches sanitized before every boarding
- Reduce coach capacity to allow social distancing during rides
- Limited tour offerings, venue screening
- Cap group tour sizes to allow social distancing at every venue



Our Crew Training



- Response Training for all crew members will be provided through online and in-person instruction. This will include social distancing and personal hygiene.
- Identification Training for all crew members to observe and report COVID-19 symptoms.
- PPE Training for all crew members, including types, uses, purpose, and donning. Crew members will wear PPE as needed to keep guests and other crew members safe
- Capacity in crew quarters will be reduced to a maximum of 2 crew members per room to allow for additional distancing
- Updated crew policies for arrival, shore visits and crew gatherings



We Are in This Together



We are in this together and American Cruise Lines is well prepared to safely return to cruising in the USA. The safety of your community, our guests, and crew is paramount and we look forward to working closely with your community leaders to re-introduce cruising for the 2020 season.





Karl Amylon

From: Steven Corporon
Sent: Thursday, May 14, 2020 3:10 PM
To: Karl Amylon; Lacey Simpson; Abner Hoage; Mark Hilson; Dave Owings
Cc: David Dixon
Subject: FW: ACL return to operations in Alaska (Ketchikan, AK)
Attachments: CON June 26.2020 Planned Pax Itinerary.pdf; CON June 16.2020 Planned Pax Itinerary.pdf

Here is the second email. Normally their initial trips begin in Seattle so I reached out to my contacts at the Port and Seattle and they confirmed they haven't heard from them. After receiving the attached itineraries it looks like they plan to fly everyone to Juneau and begin and end every cruise there. I spoke with the Juneau Port Director and he said ACL plans to use a private dock there but the Juneau Assembly is urging the Governor to keep the mandatory 14-day quarantine for persons arriving from out of state which would severely hinder even this proposed plan. Sc.

Steve Corporon
Port and Harbors Director
City of Ketchikan
907-228-6049

From: Paul Taiclet <Taiclet@americancruiselines.com>
Sent: Thursday, May 14, 2020 1:38 PM
To: Steven Corporon <SteveC1@City.Ketchikan.Ak.Us>; Mike Olivo <mike.olivo@americancruiselines.com>
Cc: Scott Bauby <scott.bauby@americancruiselines.com>; Eric Dussault <eric.dussault@americancruiselines.com>
Subject: RE: ACL return to operations in Alaska (Ketchikan, AK)

CAUTION: External Email

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Steve,

Thank you for your email and we look forward to working with you to safely resume small ship cruising in Alaska this summer.

In response to your questions:

- 1) Please share the plan with City Council and other members of the community. We look forward to their feedback and collaborating with you to develop the best plan for your citizens and our guests and crew.
- 2) Please see attached draft itineraries, we may modify as we work with each port.
- 3) Today was the first day we shared our plan with the Alaska ports and we are waiting for feedback or next steps. American Cruise Lines began the process on the Mississippi River last week and we will be able to operate our cruises at the end of June.
- 4) ACL is working with Vikand Medical Consultants on pre-cruise testing for passengers and crew. This is still under development and we expect to have more clarity towards the end of the month.
- 5) Yes, we will require guests and crew to wear masks and comply with local and Alaska ordinances regarding social distancing. Our plan is to reduce the capacity of excursions to smaller groups and will work with each tour operator to determine the safest course to provide excursions.

- 6) We hope that the approval process is a collaboration between ACL and Ketchikan. It would be great to have preliminary feedback soon so we can refine our plan to best meet the needs of each port in Alaska.

Thank you for reviewing our plan and providing the initial feedback. We are committed to returning to service safely and will only do so when we are confident we can.

Please let us know if you have any questions or if you would like to schedule a time to talk on the phone.

Best regards,
Paul

Paul E. Taiclet
Vice President

American Cruise Lines, Inc.
741 Boston Post Road, Suite 200
Guilford, CT 06437
Office: 203.453.6800
Mobile: 203.915.5926

From: Steven Corporon [<mailto:SteveC1@City.Ketchikan.Ak.Us>]

Sent: Thursday, May 14, 2020 3:19 PM

To: Mike Olivo <mike.olivo@americancruiselines.com>

Cc: Paul Taiclet <Taiclet@americancruiselines.com>; Scott Bauby <scott.bauby@americancruiselines.com>; Eric Dussault <eric.dussault@americancruiselines.com>

Subject: RE: ACL return to operations in Alaska (Ketchikan, AK)

Thanks, Mike. As of today the Governor has lifted most of the restrictions on intrastate travel to communities on the road system or served by AMHS ferries; however, the 14-day mandatory quarantine for travelers arriving from out of state is still in effect. It is due to expire May 19 and when we asked the State during a conference call last week if they thought it would be lifted, extended or modified they said it would all depend on the status of COVID-19 issues in the lower 48. We also asked them if the State planned to issue any mandates to address the small cruise vessels not covered by the CDC no-sail order. Their general response was that they didn't expect they would and would leave it up to the communities and the industry to come to an agreement on the plans and protocols. As such most of the SE communities that receive the small cruise ships have been involved in some conference calls to open a dialog.

The issue was last discussed by the Ketchikan City Council last Thursday night. After a lengthy discussion the direction given to staff was to continue to work with industry and individual lines on the development of acceptable plans and protocols. Your plan is the first one we have received.

Before forwarding for review I request some more information or clarifications as follows:

1. Your plan is labeled confidential. The City Council requested copies of the plans we received from the seafood processors. We asked each processor if they were receptive to providing them to the City Council with or without any redactions which would eventually lead to them being made public. They all agreed to make them public without any redactions. Would you be willing to a similar arrangement?
2. Can you provide your full proposed itinerary for both of these cruises?
3. Have you received clearance to operate from any of the other ports on the itineraries?
4. Your plan states that testing is available. Will you be testing every guest and crew member prior to initial boarding? If so which test do you plan to use?

5. Would you be receptive to a possible local requirement for guests and crew to be required to wear masks whenever off the vessel unless they are outside in a location where proper social distancing can be maintained?
6. What is your deadline for receiving approval from us?

I'm sure there will be other questions and requests for clarifications and specifics after a more thorough review but those are the ones I know will initially come up. Sc.

Steve Corporon
Port and Harbors Director
City of Ketchikan
907-228-6049

From: Mike Olivo <mike.olivo@americancruiselines.com>
Sent: Thursday, May 14, 2020 10:09 AM
To: Steven Corporon <SteveC1@City.Ketchikan.Ak.Us>
Cc: Paul Taiclet <Taiclet@americancruiselines.com>; Scott Bauby <scott.bauby@americancruiselines.com>; Eric Dussault <eric.dussault@americancruiselines.com>
Subject: ACL return to operations in Alaska (Ketchikan, AK)

CAUTION: External Email

This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Steve,

As states start to re-open amid Covid-19, we are looking into our ability to return to operating our cruises. We would like to operate our June cruises on 6/16 and 6/26. We would be interested in bringing *American Constellation* to Ketchikan on June 22nd and June 30th for docking and Shore Excursions. Can you tell me if Ketchikan will be ready to accommodate our ship? We are committed to safely operating during this time and have attached our Covid-19 response presentation. This should demonstrate our ability to safely cruise and operate our Alaskan voyages.

Please review and let me know if you have any questions. We look forward to returning to Alaska.

Best,
Mike

Mike Olivo
Senior Manager, Marine & Hotel Operations

American Cruise Lines, Inc.
741 Boston Post Road, Suite 200
Guilford, CT 06437
Office: 203.453.6800

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Alaskan Explorers Planned Cruise Itinerary

Revision Date: 05/14/2020

Sailing Dates: June 26, 2020 - July 6, 2020

Boarding Date: Fri. Jun. 26, 2020

Boarding Time: 11:30 AM

Cruise Code: #659

Ship: American Constellation

Port of Call	Dock	Arrival	Departure
Juneau, AK	Seal Dock Auke Bay 13395 Glacier Highway Juneau, AK 99801	Guests Arrive to Ship Fri. Jun. 26 11:30 AM	Fri. Jun. 26 03:00 PM
Glacier Bay	Bartlett Cove Glacier Bay Bartlett Cove, AK	Sat. Jun. 27 08:00 AM →	Sun. Jun. 28 01:00 PM
Petersburg, AK	Port of Petersburg Petro Marine 901 S Nordic Dr Petersburg, AK 99833	Mon. Jun. 29 05:00 AM →	Mon. Jun. 29 09:30 PM
Ketchikan, AK	Port of Ketchikan 52 Front Street Ketchikan, AK 99901	Tue. Jun. 30 08:00 AM →	Tue. Jun. 30 04:00 PM
Wrangell, AK	Cruise Ship Dock Shakes Street Wrangell, AK 99929	Wed. Jul. 01 12:00 AM →	Wed. Jul. 01 01:00 PM
Haines, AK	Port Chilkoot Dock Beach Road Haines, AK 99827	Thu. Jul. 02 06:00 AM →	Fri. Jul. 03 03:00 AM
Skagway, AK	CLAA Terminals 1 Klondike Highway Skagway, AK 99840	Fri. Jul. 03 05:00 AM →	Fri. Jul. 03 06:00 PM
Tracy Arm / Sawyer Glacier	Tracy Arm Sawyer Glacier Tracy Arm, AK	Sun. Jul. 05 09:00 AM →	Sun. Jul. 05 03:00 PM
Juneau, AK	Seal Dock Auke Bay 13395 Glacier Highway Juneau, AK 99801	Sun. Jul. 05 08:00 PM	Guests Disembark Ship Mon. Jul. 06 8:00 AM

Please call 1-800-894-8570 if you have any questions, cruise specialists are available 7 days a week.

Please note that arrival and departure times as well as ports of call are subject to change. American Cruise Lines makes every effort to maintain our schedule, however, circumstances such as weather, channel conditions, availability of docks, operation of locks, or any other reason may cause a change to the posted sailing itinerary. This is the nature of small ship cruising and we appreciate your patience.



Alaskan Explorers Planned Cruise Itinerary

Revision Date: 05/14/2020

Sailing Dates: June 16, 2020 - June 26, 2020

Boarding Date: Tue. Jun. 16, 2020

Boarding Time: 11:30 AM

Cruise Code: #658

Ship: American Constellation

Port of Call	Dock	Arrival	Departure
Juneau, AK	Seal Dock Auke Bay 13395 Glacier Highway Juneau, AK 99801	Guests Arrive to Ship Tue. Jun. 16 11:30 AM	Tue. Jun. 16 03:00 PM
Haines, AK	Port Chilkoot Dock Beach Road Haines, AK 99827	Wed. Jun. 17 06:00 AM	→ Wed. Jun. 17 10:00 PM
Hoonah, AK	Icy Strait Point 108 Cannery Rd Hoonah, AK 99829	Thu. Jun. 18 06:00 AM	→ Fri. Jun. 19 05:00 AM
Glacier Bay	Bartlett Cove Glacier Bay Bartlett Cove, AK	Fri. Jun. 19 08:00 AM	→ Sat. Jun. 20 01:00 PM
Petersburg, AK	Port of Petersburg Petro Marine 901 S Nordic Dr Petersburg, AK 99833	Sun. Jun. 21 08:00 AM	→ Mon. Jun. 22 02:00 AM
Ketchikan, AK	Port of Ketchikan 52 Front Street Ketchikan, AK 99901	Mon. Jun. 22 01:00 PM	→ Tue. Jun. 23 12:00 PM
Wrangell, AK	Cruise Ship Dock Shakes Street Wrangell, AK 99929	Tue. Jun. 23 08:00 PM	→ Wed. Jun. 24 09:00 PM
Tracy Arm / Sawyer Glacier	Tracy Arm Sawyer Glacier Tracy Arm, AK	Thu. Jun. 25 09:00 AM	→ Thu. Jun. 25 01:00 PM
Juneau, AK	Seal Dock Auke Bay 13395 Glacier Highway Juneau, AK 99801	Thu. Jun. 25 08:00 PM	Guests Disembark Ship Fri. Jun. 26 8:00 AM

Please call 1-800-894-8570 if you have any questions, cruise specialists are available 7 days a week.

Please note that arrival and departure times as well as ports of call are subject to change. American Cruise Lines makes every effort to maintain our schedule, however, circumstances such as weather, channel conditions, availability of docks, operation of locks, or any other reason may cause a change to the posted sailing itinerary. This is the nature of small ship cruising and we appreciate your patience.