

## Ketchikan Gateway Borough School District

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Elizabeth Lougee, Superintendent • Katie Jo Parrott, Business Manager

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April 5, 2021

Mr. Eric Stone  
KRBD Community Radio  
1101 Copper Ridge Lane  
Ketchikan, AK 99901

Dear Mr. Stone:

We are in receipt of your public records requests submitted March 29, 2021 and March 30, 2021. We have determined that there are no public records in the District's possession responsive to your request, since no such written records exist.

Additionally, personnel evaluations and included documents are confidential as part of the personnel record and not considered a public record nor are subject to disclosure, in accordance with 4 AAC 19.040 and AS 14.20.149(h), and as referenced in Board Policy AR 1340, as follows:

*Public records include any writings and records except:*

- 1. Records of vital statistics and adoption proceedings which shall be treated in the manner required by AS 18.50. (AS 40.25.120-220)*
- 2. records pertaining to juveniles. (AS 40.25.120-.220)*
- 3. medical and related public health RECORDS. (AS 40.25.120-220)*
- 4. records required to be kept confidential by a federal law or regulation or by state law, including but not limited to: (AS 40.25.120-220)*
  - a. Personnel evaluation records (4 AAC 19.040 and AS 14.20.149).*

For more information related to the applicability of the Alaska Supreme Court case determination you referenced in your March 30, 2021 article, please contact the Borough attorney's office.

Please let me know if you have any further questions about this matter, or if you would like to request any additional public records from the district.

Sincerely,

A handwritten signature in black ink, appearing to read 'Katie Parrott', written in a cursive style.

Katie Parrott, Business Manager